

CDVE 2008 REGISTRATION FORM
The 5th International Conference on
Cooperative Design, Visualization and Engineering

September 21-25, 2008
 Hi! Cala Viñas Hotel****, Mallorca, Spain

Registration forms without payment will not be processed. To register please:

1) **Fax the form to:**

DIPLOMATIC SERVICES, Palma de Mallorca, Spain. Fax number : **+34-971-738512**

2) **Send the form by e-mail to:** esperanza@diplomatic-services.com and CDVE2008@uib.es

Title (tick one) and Name: Mr/Ms/Dr./Prof. _____
Given Name Family Name

Organization/Affiliation: _____

Address: _____

City: _____ State/Province: _____ Zip Code: _____

Country: _____

Telephone: _____ Fax: _____ E-mail: _____

IV Society Member Number: _____ Tick if you are a committee member

Member of UIB with ID copy: _____

Author of paper with file name _____ in the title of :

IMPORTANT NOTE:

At least one of the authors per paper of the accepted papers has to make advanced registration before June 30, 2008 to publish the paper. All the authors can pay paper author rate.

| Advance Rate (Received before July 30, 2008) | | Late/Onsite Rate (Received after July 30, 2008) | |
|--|-------|---|-------|
| <input type="checkbox"/> Paper author, committee members | 450 € | <input type="checkbox"/> Paper author Committee members | 550 € |
| <input type="checkbox"/> IV society member or UIB Members | 450 € | <input type="checkbox"/> Participants who are IV society and UIB Members | 550 € |
| <input type="checkbox"/> Participants | 525 € | <input type="checkbox"/> Participants | 625 € |

(1) Amount due for CDVE2008 Conference registration _____ €

Conference Registration: Registration fee includes admission to the conference, one copy of the proceedings, 3 day coffee breaks, lunches : Monday, Tuesday & Wednesday, Monday evening

reception, Tuesday evening CDVE Banquet. There will be no separate refunds for any of the meals / drinks included in the conference registration.

For better conference management, please tick:

I will arrive at (hour) _____ of Sept. _____, 2008 and depart at (hour) _____ Sept. _____, 2008.

I will attend the lunches of the conference:

Monday (22nd. September 2008)

Tuesday (23rd. September 2008)

Wednesday (24th. September 2008)

I will attend the CDVE reception Monday evening (22nd. September 2008) :

I will attend the CDVE banquet Tuesday evening (23rd. September 2008) :

As in September the hotels will be full in Mallorca, including the conference hotel Hi! Cala Viñas Hotel (4 stars), we already reserved a block of rooms for our participants. For information about the location of the hotel, please check our website. We highly recommend you to book this hotel.

I will book my accommodation at the conference hotel and attach the hotel reservation form with this form.

Extra purchase:

Extra pages: Number of extra pages for full paper authors who exceed 8 pages and short papers which exceed 4 pages in final version with the format of the Lecture Notes in Computer Science (LNCS),

Price per extra page 80 € x _____ Pages _____ €

_____ Qty of CDVE2008 proceedings 80 € _____ €

_____ Qty of CDVE2006 proceedings 20 € _____ €

_____ Qty of CDVE2005 proceedings 20 € _____ €

_____ Qty of CDVE2004 proceedings 15 € _____ €

(*) _____ Qty. Monday evening (22nd. Sept.) reception 30 € _____ €

(*) _____ Qty. Tuesday evening (23rd. Sept.) guest banquet 65 € _____ €

_____ Option of sending my proceedings by surface mail to my address(10€) _____ €

(Please send your address clearly by email to CDVE2008@uib.es before July 1, 2008. Will receive the book one month after conference at the earliest.)

(2)Total extra purchase _____ €

(3) = (1)+(2)Conference Total _____ €

(4) = 2% x (3) if you pay by credit card : _____ €

Total paid (3) + (4) _____ €

(*) **NOTE : It is not refundable for cancelation after 19th. Sept. 2008.**

Payment methods:

1 – By Bank Transfer (Please make sure to choose Free of Bank charges to DIPLOMATIC SERVICES) to the following account:

Total : _____ €

| | |
|-----------------|--|
| Bank Name: | LA CAIXA |
| Bank Address: | C/. Fray Junipero Serra, 18 07014 Palma de Mallorca, SPAIN |
| Account number: | 2100-0551-59-0200276723 |
| IBAN: | ES25 2100 0551 5902 0027 6723 |
| SWIFT: | CAIXES BB 652 |
| Beneficiary: | DIPLOMATIC SERVICES |
| Address: | (Recinto) Pueblo Español- Office nr. 5 07014 Palma de Mallorca, Spain |

If you choose to settle your Registration fee by bank transfer:

- 1) Please indicate clearly on the transfer the name(s) of the participant(s) that are being paid for
- 2) Make sure we will receive the total registration fee in full, free of any bank charges for Diplomatic Services, otherwise you will have to pay Diplomatic Services for any bank charges discounted from the bank transfer you sent.
- 3) You should use IBAN number if you are in Europe.
- 4) Please send copy of the bank transfer to:
DIPLOMATIC SERVICES on fax number 34 – 971 73 85 12 together with this Form.

PAYMENT INFORMATION (Note: **One author of each paper** should pay the advanced registration fee **before June 30**, in order to include the paper into the proceedings)

2 - Credit card payment (Only VISA or MASTERCARD, are accepted)
(Please select one of these credit cards, only)

MasterCard _____ Visa _____ **Total :** _____ €

Please make sure the numbers are written clearly and that there are 16 digits.

Credit Card Number

Three digit of secure code _____ Exp. Date: _____

Card Holder Name: _____ Date : _____

Card holder Signature: _____

Registration DATE _____ SIGNATURE _____

IMPORTANT NOTES:

1) **Cancellations:**

- All accepted papers will have to make one registration/paper with your final paper package to publish the paper. This registration fee is not refundable.
- Other cancellations (Registrations) can be done by writing and received before Sept 7, 2008 to have the refund. **A 50 € processing fee will be applied.**
- There will be **NO** refunds for any cancellations (Registrations) received after Sept. 7, 2008.

2) Should you require an invoice/receipt, please indicate which you require & send us by email the details of to whom/which organization the invoice is to be made out to & the full address. We would also appreciate you indicating your/the organizations VAT number.

3) A member of staff from DIPLOMATIC SERVICES will hand you the receipt together with the credit card slip at the Registration Desk to be set up at the Conference and during October you will receive the final invoice.

4) The Registration Desk will be open on Sunday evening from 19h00 to 20h30 and Monday morning from 08h30 and on.

5) Participants coming with accompanies, please inform Diplomatic Service by sending an email to esperanza@diplomatic-services.com and Cc to CDVE2008@uib.es.